



NEW ZEALAND PRIVATE SURGICAL  
HOSPITALS ASSOCIATION INC

## Safety Culture Award

The Safety Culture Award recognises a NZPSHA member business that has shown leadership and measurable success in promoting and maintaining a safe environment for patients and staff.

### What are the judges looking for?

- ✓ **Initiatives** – Innovations taken (in the past 3 years) that have delivered measurable safety improvements
- ✓ **Operational excellence** – A strong safety culture supported by health and safety processes and policies that are well thought out, comprehensive, effective and evaluated
- ✓ **Impacts and outcomes** – Evidence of positive impacts for patients and employees

### Judging criteria

Your entry should include the following.

#### **The Entry** (up to 150 words)

A short summary about your organisation and why you should win this award.

NB. This information may be used by NZPSHA in promotional material.

Please concisely outline how you have demonstrated the criteria for this award, for each of the areas below. This information will be treated confidentially and will only be shared with the Judges.

#### **Innovation** (up to 350 words) – 30 points

You should cover areas like:

- What was the starting point of this safety journey and what were you wanting to achieve?
- New technologies, systems or risk reduction processes that have been implemented to improve safety
- Did you involve staff and actively encourage the sharing of ideas and knowledge?

#### **Operational excellence** (up to 350 words) – 35 points

- Have you created a distinct safety culture and are you using this to motivate and retain great staff?
- Do you provide professional health and safety development and training?
- Do you have clear objectives for ongoing improvements in health and safety performance?
- Is there documentation of key processes and standard operating procedures?
- Do you provide staff and patient feedback opportunities?

#### **Impacts and outcomes** (up to 350 words) – 35 points

- What changes have you made, and lessons learnt?
- What have the impacts been on your business and employees (improved safety, staff engagement)?
- How have patients benefited?
- What data do you have to demonstrate improvement in key safety metrics?
- Has there been a link between enhanced health and safety practices and improved patient feedback?
- What are you most proud of as a safety-focused business?

### Compliance Statement

As part of the entry process, you will be asked to confirm that all the information provided in your application is true and verified where possible. This is a tick box in the entry form.

## Awards registration and entry

There is a non-refundable entry fee of \$80 per Award entry.

Please submit your entry by 5pm on Friday 26 June — late entries cannot be accepted.

### Suggestions

- Please read the criteria for the Award carefully and attempt to directly answer the questions.
- Ensure you allow enough time to complete your entry so that it best represents your achievements.
- Prepare your entry in a Word document and use it as your master copy. Once finalised, save it as a PDF and send through by email.
- Each question has a word count outlined in the criteria. We recommend you utilise the maximum word count to provide the Judges with as much information as possible.

### Supporting material

While not mandatory, you are welcome to submit supporting material, as it provides valuable context for the judges and can strengthen your entry. Supporting material should be a single document in PDF format of no more than 10 pages and a max of 2MB. You may include a link to video content.

### Terms and Conditions

The judging decisions are final, and no correspondence will be entered into.

NZPSHA may choose to conduct its own research from public sources on entries. This may result in additional information being provided for consideration as part of the judging process.

All entry information is held on a commercial-in-confidence basis. No entry information will be shared or distributed to third parties, except for the judging panel. However, non-commercial summary descriptions of finalists and winners will be included in publicity and event material. Winners will be encouraged to make themselves available for any media interest.

### Questions?

If you have any questions about the awards, or the entry and submission process, please contact [awards@nzpsa.org.nz](mailto:awards@nzpsa.org.nz).